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Salas

November 11, 2021

Attention: File #: Leo'sbagels

Inv #: Sample

RE: 1:21-cv-01728 Salas et al v. LEO'S BAGELS HANOVER SQUARE LLC et al

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Feb-16-21	interviewed new client and advised him of his rights and obligations. Sent intake to paralegal with instructions as to the documents he has to prepare to start the litigation	0.90	405.00	MF
Feb-25-21	Draft complaint	1.90	237.50	PL
Feb-26-21	reviewed and corrected the complaint; called client to confirm the facts of the case; sent the revised complaint to paralegal with directions as to the next steps he needs to take in the litigation	1.50	675.00	MF
	Drafted civil cover sheet, summonses, and filed the finished complaint on ECF	0.50	62.50	PL
Mar-11-21	Filed Notice of Appearance and reviewed the facts of the case and the notice of initial pre-trial conference	0.20	80.00	KSJ
	Drafted corporate notices and demand for list of shareholders and emailed to process server along with the summons and complaint for service	0.40	50.00	PL
Mar-22-21	Spoke with Defense Counsel and directed his call to the proper attorney on the matter	0.20	25.00	PL

Mar-29-21	Filed Affidavit of Service on ECF	0.20	25.00	PL
Mar-30-21	Spoke with Defense Counsel and signed stipulation to provide Defendants more time to file an Answer	0.20	80.00	KSJ
	Filed multiple Affidavits of Service on ECF	0.50	62.50	PL
May-11-21	Drafted damages chart	0.70	87.50	PL
May-14-21	drafted and filed proposed case management plan	0.50	200.00	JL
Jun-10-21	Drafting initial disclosures and interrogatories	2.20	880.00	JL
Jun-15-21	Emailed to Defense counsel our initial disclosures, damages chart, and discovery/interrogatory demands	0.10	40.00	JL
Jul-28-21	Spoke with Defense Counsel regarding settlement negotiations and his clients position	0.50	200.00	JL
Jul-29-21	Spoke with Plaintiff regarding the lawsuit and reaching a potential settlement, went over damages chart with Plaintiff	0.20	25.00	PL
Aug-09-21	Spoke with Defense Counsel regarding settlement negotiations and Defendants new offer	0.10	40.00	JL
	Spoke with Plaintiff regarding new offer from Defendants and reviewed with him Defendants documents	0.50	62.50	PL
Aug-13-21	Spoke with Defense Counsel regarding their counteroffer	0.30	120.00	JL
Aug-16-21	Spoke with Plaintiff regarding new offer from Defendants	0.50	200.00	JL
	Translated for attorney JL and Plaintiff regarding Defendants new offer and attempting to settle the case	0.50	62.50	PL
Aug-20-21	Emailed opposing counsel regarding settlement terms and payment	0.10	40.00	JL
Sep-13-21	Review settlement agreement.	0.50	175.00	CE

	Make edits to settlement agreement.	0.30	105.00	CE
	made corrections to the settlement agreement as per the attorney's review	0.80	100.00	PL
Sep-20-21	Review email from PL.	0.10	35.00	CE
Sep-21-21	Revise COJ language.	0.20	70.00	CE
Oct-12-21	translated from english to spanish the settlement agreement for Plaintiff to read and review	1.50	187.50	PL
Oct-13-21	Reviewed the settlement agreement with Plaintiff for his signature	0.60	75.00	PL
	Totals	16.70	\$4,407.50	

DISBURSEMENTS

Feb-26-21	File Complaint	402.00
Mar-12-21	AOS Ronnie Rahman	50.00
	AOS Lorenzo Doe	50.00
	AOS Adam Pomerantz	50.00
Mar-16-21	AOS Leo's Bagels Hanover Square LLC	78.00
	Totals	\$630.00
	Total Fee & Disbursements	\$5,037.50
	Balance Now Due	\$5,037.50